



MacArthur Messenger

Principal Spychalla's Message

Welcome to the 2017-2018 school year! I hope all of you had a fun, relaxing summer and had the opportunity to enjoy time with family and friends. I had a wonderful break and enjoyed spending time with my 12 year old daughter and 7 year old son.

The MacArthur Staff have been working hard this summer preparing for the new year. Our School Success Plan is fantastic!

Literacy

In literacy, teachers will fully implement the Lucy Calkins Reading Program while continuing their work with the Lucy Calkins Writing Program. Both programs align and are research-based. Words Their Way will help guide students in spelling. Teachers will receive support and training throughout the school year.

Math

All classroom teachers have been trained in Add+VantageMR (AVMR). AVMR provides teachers with assessment tools to recognize their students' current understanding of number concepts. MacArthur teach-

ers will analyze and modify their teaching to meet the needs of all students. Professional learning will continue throughout the school year while teachers begin to implement their new learning.

Engagement

We will continue to look at how physical movement activates different parts of the brain and helps with student attention and focus. We will continue to look at programs such as S'cool Moves and Restorative Practices.

As you can tell, we are working hard to increase student success. It's going to be a great year with lots of exciting things happening.

If you ever have questions, concerns, suggestions, etc., please contact me at 492-2680 or send me an email at kmspsychalla@gbaps.org.

Thank you and welcome to a new year!

Mrs. Spychalla

Volume 5, Issue 1

September 2017

**Welcome
Back!**

**We're glad
you're here!**

PLEASE JOIN US!
P.T.O. Meeting
Thursday, September
21st
6:00-7:30 p.m.

Inside this issue:

Principal's Message	1
Attendance Procedures	2
Food Service	3
School Fees	3
Directory Info.	3
Parking & Traffic Patterns	4
PBIS	5
Late Starts	6

Attendance Procedures



A child who misses a day of school misses a day of learning.

Student Day K-5: 8:57 a.m. - 3:30 p.m.

4K Student Day: Morning- 8:40-11:45 a.m./Afternoon- 12:25-3:30 p.m.

School attendance is required by law. Students must attend school daily unless excused for illness, injury, serious emergency, or a school approved vacation. A parent must call the school office before 8:30 a.m. each day their child is absent. This would include an early morning doctor appointment that would prevent your child from starting school at 8:57 a.m. For your convenience, messages can be left on the answering machine when the office is closed. If we do not receive a call from you in the morning, we will assume your child should be in school and our automated system will make a follow-up phone call to you. This is a safety procedure for your child's protection, so please be sure to call us before 8:30 a.m. to avoid unnecessary calls to your home or work place.

Morning Supervision: Supervision of students will begin 15 minutes prior to the start of classes; therefore students should not be dropped off before 8:40 a.m. The only exception is for students who will be eating breakfast beginning at 8:30 a.m.

Tardies/Absences: Student hours are 8:57 a.m. - 3:30 p.m. If a child misses 2 hours or less of the school day it will be recorded as either an excused or unexcused tardy. Time missed beyond 2 hours will be recorded as either an excused or unexcused absence. Decisions regarding whether or not an absence or tardy is excused or unexcused is dependent upon reasons provided by the parent/guardian. For example, absences for medical/dental appointments would be considered excused.

Students leaving during the day: If a parent wishes to pick up their child during the school day, the parent must sign the child out in the school office. Upon your arrival, the school secretary will call your child from the classroom to meet you in the office. It is always a good idea to send a note with your child in advance so the teacher can plan appropriately for your child leaving early. Should your child return before the school day is complete, he/she should be signed in at the office and a pass will be provided to permit re-entrance into the classroom.

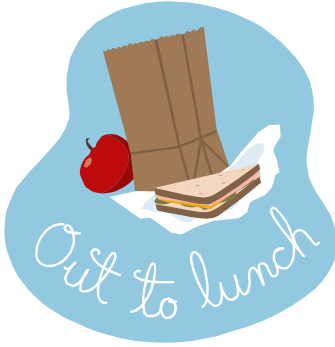
Pre-Excused Absences: If an extended absence is necessary for family vacations, weddings, etc., pre-approval from the school is necessary. The form is available from the main office and must be completed, returned to the teacher, and subsequently approved by the building principal at least one week prior to the absence. The signed original will be returned to the parent prior to the absence.



Call 492-2680 if your child is going to be absent.

Visitors: For the protection of children in the building and to avoid interrupting classes, ALL visitors must register in the school office. Each person visiting the school will be asked to sign in and wear a visitor's badge. Upon departure, visitors are asked to return to the office to sign out and return their badge. (Those individuals not wearing a badge will be stopped, questioned, and sent back to the main office to sign in.) If you wish to observe a class, please check with the teacher for a convenient time to visit. Our policy is intended to promote safety and effective use of instructional time, not to discourage visits.

Food Service



11:45-12:15 K-1-2 Lunch

12:45-1:15 3-4-5 Lunch

Breakfast: Breakfast is served at MacArthur at 8:30 a.m. Students wanting breakfast will enter door #12. Breakfast menus will be sent home with the students. Breakfast is \$1.80 per meal. Students who qualify for free lunch are eligible for free breakfast.

Hot Lunch: Hot lunch will cost \$2.60 with \$.40 as the reduced price. Milk is \$.40. You may pay for any length of time you choose. Our lunch program is computerized so your children may take hot lunch on any days they wish. Students will have their payments on balance in the computer and their meals will be deducted as they eat them. Please use the envelope provided for lunch money. Notices will be sent with students who have low cash balances in their accounts.

School Fees

Fees are expected to be paid early in the school year. Please use the fee envelope provided. (Grades K-5: \$45.00; 4K: \$40.00) Do not include school fees and lunch money payments on the same check or in the same envelope. Please make checks payable to Green Bay Area Public Schools

Waiver of Fees: The school fee waiver application and free lunch application are the same form. Lunch waiver forms and notification of pre-approval for free or reduced lunch were sent to each home in the mail. Please contact school if you did not receive a form or notification if you would like to apply for free lunch or waived fees. Only one form should be filled out per family. Include all children and schools they are attending. If you qualify for free lunch you will qualify for free fees.

Emergency Information: Please be sure to update ALL information on the parent portal: ADDRESS (Proof of address MUST be provided), PHONE and EMERGENCY CONTACTS. If you have a new phone number during the school year, please send a note to the main office.

Student Directory: According to the Green Bay Public School District, directory data refers to a student's name, address, telephone number, date and place of birth, dates of attendance, and the name of the school most recently attended by the student. This data shall be considered public information and may be released to appropriate persons and media unless parents/guardians complete the Denial of Release-Directory Opt Out Form returned on or before September 26, 2017. Opt Out does not apply to video or photography of events by individuals not employed by or acting on behalf of the District or media. See the Opt Out Packet (sent home separately) for more details.



MacArthur Eagles

Our school colors are
royal blue and white.

Parking and Traffic Patterns

ALL 4K-5 students are to be dropped off on Hobart Drive.

Have your child walk down the sidewalk to the school.

Please be patient, be cautious and extend courtesy to other drivers and staff on duty. **Remember, your child sees you as the model for appropriate behavior!**

Positive Behavior Interventions & Support (P.B.I.S.)

Through the use of Positive Behavior Intervention and Supports (PBIS), MacArthur Elementary is committed to providing all students with the opportunity to succeed in a safe and positive school environment.

To achieve this goal, PBIS focuses on teaching and acknowledging positive behavior with all students. PBIS is a proactive approach in preventing and responding to classroom and school discipline issues. The emphasis is on developing and maintaining safe environments where teachers can teach and students can learn.

MacArthur's behavior matrix outlines what it means to practice the following expectations:



S- Self-control

O- On-task

A- Attitude

R- Respect

What can you do to help your child stay on the path of positive behavior?

- ◆ Review your child's assignment notebook/daily planner with your child and talk about their day.
- ◆ Ask your child about how they followed the expectations to be safe, respectful and responsible at school.
- ◆ Model and acknowledge positive behaviors. As situations arise, discuss how your child can follow the expectations to make good decisions.
- ◆ Sign and return all paper work, folders, planners, as directed by your child's teacher.
- ◆ Make sure your child is ready every day. Ensure a good night's sleep.
- ◆ Provide a quiet time and space for your child to do homework nightly.
- ◆ Practice positive phrases with your child such as, "Thank you," "Excuse me," "Please," and "I'm sorry."
- ◆ Participate in school events and get involved! Collaborate with your child's teachers, join the PTO, volunteer in the classroom, come to concerts, help with field trips, join your child at lunch.

**Our partnership will ensure
your child's success!**



Making The Difference

MacArthur Elementary School

1331 Hobart Drive
Green Bay, WI 54304
Phone: 920-492-2680
Fax: 920-492-5573

Principal: Kim M.
Spychalla



GREEN BAY AREA
PUBLIC SCHOOL DISTRICT
All learning. All growing.

MacArthur Elementary School

Mission Statement

We, the community of students, staff, and parents at MacArthur School, exist to support one another on our journey of life-long learning and in being productive citizens of society.

Values:

- We believe school should be a safe haven for students.
- We value and celebrate achievements and accomplishments of all students and staff.
- We believe students should be provided with equal opportunities to learn to their fullest potential.
- We believe families play a vital role in their children's education.
- We believe that all members of our learning community should be treated with respect.

2017-2018

Early Release Dates

1:30 p.m. Dismissal

October 13, 2017

November 17, 2017

December 15, 2017

January 26, 2018

February 16, 2018

April 20, 2018

May 18, 2018

12:45 p.m. Dismissal

June 1, 2018

June 8, 2018 (Last Day of School- 3:30 p.m. Release)